

# Logistics Handover Documentation Form

## Project/Reference Details

Project/Reference Name

Handover Date

Location

## Parties Involved

Handed Over By

Received By

## Items List

No	Description	Quantity	Unit	Remarks
1	<div></div>	<div></div>	<div></div>	<div></div>
2	<div></div>	<div></div>	<div></div>	<div></div>
3	<div></div>	<div></div>	<div></div>	<div></div>

## Comments / Notes

Enter additional notes here

Handed Over By

Name & Signature

Received By

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Name & Signature