

Fire Safety Audit Checklist

Production Areas

Audit Date:

Auditor Name:

Production Area:

Part 1. Checklist Items

Checklist Item	Yes	No	Remarks
Are fire exits clearly accessible and unobstructed?			
Are fire extinguishers in place, visible, and within expiry date?			
Are fire alarms and detection systems functioning?			
Are electrical panels and equipment free from combustible materials?			
Are all evacuation routes clearly marked?			
Are emergency lights operational along exit routes?			
Is housekeeping adequate to prevent fire risks (e.g., no accumulation of waste)?			
Are flammable materials stored safely and properly labeled?			
Are employees trained in fire safety and emergency procedures?			
Is emergency contact information displayed and updated?			

Part 2. Additional Observations

Write other observations, comments, or recommendations here...

Part 3. Signature

Auditor Signature:

Date: