

Traceability Verification Record

Date	Verification No.	
Product Name	Batch / Lot Number	
Supplier	Production Date	

Verification Details

Traceability Step	Document/Reference	Result (OK/Not OK)	Remarks
Raw Material Receipt			
Batch Processing			
Packing			
Dispatch / Distribution			

Corrective Actions (if any)

Description	Action Taken	Person Responsible	Date Completed

Verified By

Reviewed By

Date:

Approved By

Date:

Date: