

Manufacturing Process Failure Root Cause Analysis

General Information

Report ID

Date

Reported By

Department

Process / Line

Problem Description

Describe the failure/defect:

When and where was the issue detected?

Initial Assessment

Impact / Severity

Containment Actions

Root Cause Analysis

Suspected Cause	Analysis / Evidence	Confirmed?

Root Cause Conclusion

Corrective Actions

Action	Responsible	Target Date	Status

Verification & Effectiveness

How was the effectiveness of the corrective action verified?

Follow-Up Comments

Approval

Prepared By

Date

Reviewed By

Date