

# Production Instruction Sheet

Product Name: \_\_\_\_\_

Product ID: \_\_\_\_\_

Sheet No.: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Supervisor: \_\_\_\_\_

## 1. Materials Required

Part/Material	Part Number	Quantity	Remarks

## 2. Equipment & Tools

Tool/Equipment	Specification	Remarks

## 3. Assembly Instructions

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

## 4. Quality Checkpoints

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## 5. Safety Precautions

1. \_\_\_\_\_
2. \_\_\_\_\_

Sign-Off: \_\_\_\_\_ Date: \_\_\_\_\_