

Production Instruction Sheet

Product Name: _____

Product ID: _____

Sheet No.: _____

Date: _____

Prepared By: _____

Supervisor: _____

1. Materials Required

Part/Material	Part Number	Quantity	Remarks
_____	_____	_____	_____
_____	_____	_____	_____

2. Equipment & Tools

Tool/Equipment	Specification	Remarks
_____	_____	_____
_____	_____	_____

3. Assembly Instructions

1. _____
2. _____
3. _____
4. _____
5. _____

4. Quality Checkpoints

1. _____
2. _____
3. _____

5. Safety Precautions

1. _____
2. _____

Sign-Off: _____

Date: _____