

Tablet Manufacturing Batch Record

Product Name: _____

Batch Number: _____

Batch Size: _____

Date of Manufacture: _____

Manufacturing Order No.: _____

Expiry Date: _____

Bill of Materials

Material Name	Lot No.	Quantity Required	Quantity Issued	Issued By / Date	Checked By / Date

Manufacturing Steps

Step	Procedure	Start Time	End Time	Performed By / Date	Checked By / Date
Granulation					
Drying					
Blending					
Compression					
Coating					

In-Process Checks

Parameter	Specification	Result	Checked By / Date
Moisture Content			
Granule Size			
Tablet Weight			
Hardness			
Friability			

Yield Calculation

Stage	Theoretical Yield	Actual Yield	Yield (%)	Checked By / Date
Granulation				
Compression				
Coating				

Remarks

Prepared By:

Date: _____

Checked By:

Date: _____

Approved By:

Date: _____