

PCB Board Component Receiving Inspection Template

Date:

Inspector:

Supplier:

Component Details

Part Name/Description	Part Number	Batch/Lot No.	Quantity Received	Reference Document

Inspection Checklist

Inspection Item	Specification / Criteria	Pass	Fail	Remarks
Visual Inspection (Damage, Contamination, etc.)				
Dimensions/Size				
Markings/Labeling				
Packaging Integrity				
Quantity Verification				
Other				

Comments/Notes

Disposition

Accepted	Rejected	Returned	Others

Inspector Signature:

Date:
