Outbound Product Quality Verification Form

Date

Order / Invoice Number

Customer Name

Product Name / SKU

Batch / Lot Number

Quantity

Quality Check

Inspection Item	Pass	Fail	Comments
Appearance / Packaging			
Label & Documentation			
Quantity Check			
Physical Condition			

Additional Remarks

Checked by (Name & Signature)

Typed name

Date

Approved by (Name & Signature)

Typed name

Date