

Shipment Readiness Inspection Log

General Information

Date	<div></div>	Time	<div></div>
Location	<div></div>		
Shipment Reference No.	<div></div>		

Shipment Details

Item Description	Quantity	Packaging Type	Remarks
<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>

Inspection Checklist

Inspection Item	OK	Not OK	Comments
Proper labeling of packages	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
Correct documentation attached	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
Packaging integrity	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
Compliance with shipping instructions	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>

Notes

Inspected By: Date:

Verified By: Date: