

# Shipment Readiness Inspection Log

## General Information

Date	_____	Time	_____
Location	_____		
Shipment Reference No.	_____		

## Shipment Details

Item Description	Quantity	Packaging Type	Remarks
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## Inspection Checklist

Inspection Item	OK	Not OK	Comments
Proper labeling of packages	<input type="checkbox"/>	<input type="checkbox"/>	_____
Correct documentation attached	<input type="checkbox"/>	<input type="checkbox"/>	_____
Packaging integrity	<input type="checkbox"/>	<input type="checkbox"/>	_____
Compliance with shipping instructions	<input type="checkbox"/>	<input type="checkbox"/>	_____

## Notes

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Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

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Verified By: \_\_\_\_\_ Date: \_\_\_\_\_

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