

Rental Agreement Move-Out Procedures Checklist

Tenant Name:		Property Address:	
Move-Out Date:		Unit Number:	

Move-Out Checklist

- ☐ All personal belongings removed from premises
- ☐ All trash and debris removed
- ☐ Floors swept, mopped, and vacuumed
- ☐ Kitchen cleaned (appliances, counters, cabinets, sink)
- ☐ Refrigerator cleaned and emptied
- ☐ Oven/stove cleaned
- ☐ Bathroom(s) cleaned (toilet, sink, tub/shower, mirror)
- ☐ Walls and doors free of marks and damage
- ☐ All light fixtures and bulbs working
- ☐ Windows and mirrors cleaned
- ☐ All keys, fobs, and remote controls returned
- ☐ Forwarding address provided to landlord/management

Notes & Damages

Tenant Signature:		Date:	
Landlord/Manager Signature:		Date:	