

Manufacturing Process Root Cause Analysis Report

Report No.:
Date:
Prepared By:
Department:
Process/Area:

1. Problem Description

Issue Detected:
Date & Time of Occurrence:
Reported By:

2. Containment Actions Taken

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3. Investigation & Analysis

Investigation Team:
Investigation Steps:

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Root Cause(s) Identified:

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4. Corrective Actions

Action Item	Responsible Person	Due Date	Status

5. Verification & Effectiveness

Verification Method:
Results:

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Verified By:
Date:

