

Furniture Manufacturing Assembly Checklist

Product Name:

Model/Part No.:

Date:

Assembly Location:

Batch/Lot No.:

Assembly Checklist

#	Checklist Item	OK	Not OK	Remarks
1	All parts received and verified			
2	Surface finish check (scratches, marks, etc.)			
3	Correct hardware used			
4	Tightening of joints and fasteners			
5	Stability and structure check			
6	Functionality test (e.g., drawers, hinges)			
7	Final cleaning & finishing touch			
8	Packaging and labelling			

Remarks / Observations

Assembled By

Checked By

Approved By