

Incoming Raw Material Inspection Report

Report No.

Date

Supplier Name

Material Name

Material Code

Batch / LOT No.

Quantity Received

UOM

Inspection Details

| Check Item | Standard / Specification | Result | Remarks |
|-------------|--------------------------|-------------|-------------|
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Overall Inspection Comments / Remarks

Inspection Conclusion

Accepted / Rejected

Inspected By

Date: _____

Verified By

Date: _____
Approved By

Date: _____