

Pharmaceutical Tablet Batch Production Record

Batch Information

Product Name	Batch Number	
Batch Size	Date of Manufacture	
Manufacturing License No.	Expiry Date	
Batch Initiation Date	Batch Completion Date	

Bill of Materials

Material Name	Material Code	Quantity Required	Quantity Issued	Batch No. of Material	Weighed By	Checked By

Manufacturing Process

Step No.	Processing Details	Date & Time	Performed By	Checked By	Remarks
1					
2					
3					

In-Process Control

Test	Specification	Result	Tested By	Date
Appearance				
Weight Variation				
Disintegration				

Yield Calculation

Process Step	Expected Yield	Actual Yield	Remarks
Granulation			
Tableting			
Coating			

Final Product Details

Tablet Description	
Total Tablets Produced	
Rejected Tablets	

Net Tablets Packed	
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Review & Authorization

Prepared By		Date	
Checked By		Date	
Approved By (QA)		Date	