

Incoming Raw Material Acceptance Form

Material Name

Material Code / Number

Supplier Name

Delivery Date

Inspection Date

Quantity Received

Lot/Batch No.

P.O. Number

Quality Inspection Parameters

Inspection Item	Specification	Method	Result	Pass/Fail	Remarks
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

General Appearance / Visual Inspection

Acceptance Decision (Accepted / Rejected)

Additional Comments / Remarks

Inspected By

Date: \_\_\_\_\_  
Verified By

Date: \_\_\_\_\_  
Approved By

Date: \_\_\_\_\_