

Non-Conformance Report (NCR)

Defective Components in Assembly

NCR Number

Date

Reported By

Product / Assembly Name

Component(s) Affected

Description of Non-Conformance

Details of Defective Components

Item No.	Part Number	Description	Quantity	Defect Found	Lot / Batch No.

Immediate Actions Taken

Disposition / Corrective Actions

Investigation / Root Cause Analysis

Responsible Department

Target Completion Date

Reported By

Reviewed By

Department Head