Operational Qualification (OQ) Report

1. Document Information

Document Number	
Date	
System/Equipment Name	
Model/Serial Number	
Location	

2. Purpose

3. Scope

4. Responsibilities

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5. Test Equipment Used

Equipment	Identification No.	Calibration Due

6. Acceptance Criteria

7. OQ Test Protocols & Results

Test No.	Description	Expected Result	Actual Result	Pass/Fail	Remarks

8. Deviations/Non-Conformances

Description	Root Cause	Corrective Action	Status

9. Conclusion

10. References

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11. Approval Signatures

Prepared by

Name: _____ Date: _____

Reviewed by

Name: _____ Date: _____

Approved by

Name: _____ Date: _____

Prepared by

Reviewed by