

Validation Batch Record Template

Product & Batch Information

Product Name

Batch No.

Batch Size

Date

Manufacturing Site

Validation Protocol No.

Manufactured By

Raw Materials Used

Material Name	Lot No.	Quantity	Supplier	Remarks

Manufacturing Process

Step Description	Parameters / Settings	Results / Observations	Performed By	Date/Time

In-process Control / Testing

Test / Check	Specification	Result	Checked By	Date/Time

Final Product Testing

Test	Specification	Result	Tested By	Date

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Observations / Deviations

Conclusion

Review & Authorization

Prepared By

Date

Reviewed By

Date

Approved By

Date