

Forklift Accident Incident Report

Basic Information

Date of Incident

Time of Incident

Location

People Involved

Forklift Operator Name

Employee(s) Involved

Witnesses

Incident Details

Describe what happened

Contributing Factors

Forklift Model/ID

Property/Equipment Damage

Injuries Incurred

Corrective Actions

Immediate Actions Taken

Recommendations/Prevention

Reported By

Supervisor

Report Date