

Lockout/Tagout Violation Incident Report

Incident Details

Date

Time

Location

Persons Involved

Name(s)

Title/Position

Department

Description of Violation

Describe the violation and circumstances:

Equipment/Process Involved

Equipment Name/ID or Process Description

Immediate Action Taken

Describe actions taken after violation was observed:

Root Cause Analysis

List the root causes identified:

Corrective/Preventive Actions

Describe corrective/preventive actions suggested:

Supervisor/Manager Review

Supervisor/Manager comments:

Supervisor/Manager Name

Date