

# Lockout/Tagout Violation Incident Report

## Incident Details

Date

Time

Location

## Persons Involved

Name(s)

Title/Position

Department

## Description of Violation

Describe the violation and circumstances:

## Equipment/Process Involved

Equipment Name/ID or Process Description

## Immediate Action Taken

Describe actions taken after violation was observed:

## Root Cause Analysis

List the root causes identified:

## Corrective/Preventive Actions

Describe corrective/preventive actions suggested:

**Supervisor/Manager Review**

Supervisor/Manager comments:

Supervisor/Manager Name

Date