

[Date]

Seller's Name or Entity
Seller's Address
City, State ZIP Code

Re: Commercial Real Estate Purchase Offer for [Property Address]

Dear [Seller's Name or To Whom It May Concern],

This letter serves as a formal offer to purchase the commercial real estate property located at [Property Address] (the "Property"). The following are the terms and conditions of our offer:

1. Purchase Price:

\$[Offer Amount] (USD), payable as described below.

2. Earnest Money Deposit:

\$[Deposit Amount] deposit will be made upon acceptance and execution of a mutually agreeable purchase agreement.

3. Due Diligence Period:

[Number] days from execution of purchase agreement for inspection, review of property documents, and other due diligence activities.

4. Closing Date:

On or before [Proposed Closing Date].

5. Additional Terms:

[List any contingencies, inclusions/exclusions, or other terms as relevant.]

This offer is subject to the negotiation and execution of a definitive purchase and sale agreement, and to any approvals required by either party. This letter is intended as an expression of interest and is not a binding contract.

Please let us know if you have any questions or would like to discuss terms in further detail. We look forward to your favorable response.

Sincerely,

[Buyer's Name or Entity]
[Buyer's Address]
[Buyer's Email/Phone]

[Buyer's Name]
Date: _____

[Seller's Name (if counter-signed)]
Date: _____