

Date: \_\_\_\_\_

To,

The Seller,

**Subject: Offer to Purchase Property**

Dear Sir/Madam,

I, \_\_\_\_\_ ("the Buyer"), am pleased to submit this offer to purchase the property located at \_\_\_\_\_ ("the Property").

**Offer Details:**

- **Offered Price:** \$\_\_\_\_\_
- **Deposit Amount:** \$\_\_\_\_\_
- **Proposed Closing Date:** \_\_\_\_\_
- **Financing:** [Cash / Subject to mortgage approval]
- **Inspection Contingency:** [Yes / No]

This offer is valid until \_\_\_\_\_.

Kindly review this offer and let us know your response at your earliest convenience.

Sincerely,

Name of Buyer: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_