

# Incoming Raw Material Inspection Report

Report No.: \_\_\_\_\_

Date: \_\_\_\_\_

Inspected By: \_\_\_\_\_

## Supplier & Material Information

Supplier Name: \_\_\_\_\_

Material Name: \_\_\_\_\_

Grade/Specification: \_\_\_\_\_

Batch/Lot No.: \_\_\_\_\_

Quantity Received: \_\_\_\_\_

PO No.: \_\_\_\_\_

## Inspection Details

Inspection Parameter	Specification	Method	Results	Pass/Fail	Remarks

## Disposition

Accepted / Rejected / Conditional: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_  
Inspected By

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Reviewed By

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Approved By

\_\_\_\_\_  
Date: