

Supplier Material Certificate Verification Form

Supplier & Material Information

Supplier Name

Material Name / Description

Material Code / Part No.

Batch / Lot Number

Certificate Number

Date Received

Certificate Details

Certificate Type

Select

Issued By

Issue Date

Expiry/Valid Until

Verification Checklist

Criteria	Verified (Yes / No)	Remarks
Certificate matches shipment		
Certificate is legible and complete		
Specifications/requirements met		
Valid dates confirmed		
Signatures/Stamp present		

Comments / Observations

Verified By

Date

Approved By

Date