

Assembly Line Tool and Material Readiness Checklist

Date:

Checked By:

Enter name

Section/Line:

Enter assembly section or line

1. Tools Checklist

Tool Name	Present	Condition	Remarks
<div>e.g., Torque Wrench</div>	<div><input type="checkbox"/></div>	<div>OK</div>	<div>Remarks</div>
<div></div>	<div><input type="checkbox"/></div>	<div>OK</div>	<div></div>
<div></div>	<div><input type="checkbox"/></div>	<div>OK</div>	<div></div>

2. Materials Checklist

Material Name	Available	Qty Required	Qty Prepared	Remarks
<div>e.g., Screws (M4)</div>	<div><input type="checkbox"/></div>	<div>0</div>	<div>0</div>	<div>Remarks</div>
<div></div>	<div><input type="checkbox"/></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div><input type="checkbox"/></div>	<div></div>	<div></div>	<div></div>

3. Additional Notes

Enter additional notes...

Checked By

Verified By

