

Assembly Line Tool and Material Readiness Checklist

Date:

Checked By:

Enter name

Section/Line:

Enter assembly section or line

1. Tools Checklist

Tool Name	Present	Condition	Remarks
e.g., Torque Wrench	<input type="checkbox"/>	OK <input type="button" value="▼"/>	Remarks
	<input type="checkbox"/>	OK <input type="button" value="▼"/>	
	<input type="checkbox"/>	OK <input type="button" value="▼"/>	

2. Materials Checklist

Material Name	Available	Qty Required	Qty Prepared	Remarks
e.g., Screws (M4)	<input type="checkbox"/>	0	0	Remarks
	<input type="checkbox"/>			
	<input type="checkbox"/>			

3. Additional Notes

Enter additional notes...

Checked By

Verified By

