

Assembly Line Quality Issue - RCA Document

1. Document Information

Document No.

Date

Prepared By

Department

2. Problem Description

Issue Summary

Date Detected

Detected By

Affected Product(s)

Lot/Batch No.

Quantity Affected

3. Containment Actions

4. Root Cause Analysis (RCA)

Tools Used (e.g. 5 Whys, Fishbone):

Detailed RCA Description:

5. Corrective Actions

Action	Responsibility	Target Date	Status
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6. Preventive Actions

7. Effectiveness Verification

Closure Date:

Verification Details / Evidence:

Reviewed By

Approval

Date