

Equipment Maintenance Standard Operating Procedure (SOP)

Document No.		Revision	
Date Effective		Prepared By	

1. Purpose

2. Scope

3. Responsibilities

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4. Definitions

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5. Equipment Information

Equipment Name		Asset No.	
Location		Manufacturer	

6. Maintenance Procedure

- 1.
- 2.
- 3.

7. Safety Precautions

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8. Required Tools & Materials

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9. Documentation & Records

Approvals

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Prepared By

Reviewed By

Approved By