

# LEASING AGENT COMMISSION STRUCTURE AGREEMENT

This Leasing Agent Commission Structure Agreement ("Agreement") is made and entered into as of \_\_\_\_\_ by and between:

- **Property Owner/Management Company:** \_\_\_\_\_
- **Leasing Agent:** \_\_\_\_\_
- **Property Address:** \_\_\_\_\_

## 1. Commission Structure

Lease Type	Commission Basis	Commission Rate
New Lease	First Month's Rent	
Lease Renewal	Monthly Rent	
Other (Specify)		

## 2. Payment Terms

- Commission will be paid within \_\_\_\_\_ days of tenant's lease signing and receipt of first rental payment.
- Payments to be made via \_\_\_\_\_.
- Any disputes regarding commissions are to be resolved within \_\_\_\_\_ days of occurrence.

## 3. Terms and Conditions

- The agent is responsible for all marketing, showings, and tenant screenings unless otherwise specified.
- Commissions are only due upon successful signing of a lease by a qualified tenant.
- If a lease is terminated prior to occupancy, the commission shall be returned in full.
- Both parties agree to adhere to all local, state, and federal regulations.

## 4. Agreement Duration and Termination

- This Agreement will be effective as of the date indicated above and continue until terminated by either party with \_\_\_\_\_ days written notice.
- Outstanding commissions owed at the time of termination will remain payable subject to the terms herein.

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Property Owner/Management Company

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Date

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Leasing Agent

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Date