

# Proforma Invoice

Exporter (Seller):

[Company Name]  
[Address]  
[Country]  
Tel: [Phone]  
Email: [Email]

Importer (Buyer):

[Company Name]  
[Address]  
[Country]  
Tel: [Phone]  
Email: [Email]

Invoice No.	[Number]	Date	[YYYY-MM-DD]
Reference	[Reference]	Expiry Date	[YYYY-MM-DD]
Payment Terms	[Terms]	Incoterms / Delivery	[Incoterms, e.g., FOB Shanghai]
Country of Origin	[Country]	Port of Loading	[Port]
Destination	[Port/Country]	Method of Transport	[Air/Sea/Land]

## Description of Goods

No.	Description of Products	HS Code	Qty	Unit	Unit Price	Total	Currency
1	[Product Description]	[HS Code]	[Qty]	[Unit]	[Unit Price]	[Subtotal]	[USD/EUR]
Total						[Total Amount]	[USD/EUR]

Packaging	[Details]	Gross Weight	[Weight]
Net Weight	[Weight]	Packing Details	[Details]

## Remarks

[Any special terms and conditions, remarks, etc.]

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_