

[Your Company Logo]

Document: **Outbound Delivery Order**

Order No: _____

Date: ____/____/____

Distribution Center (Ship To):

Name

Address

City/State/ZIP

Contact Person

Phone

Order Details

Item No	Description	Batch / Lot	Qty Ordered	UOM	Picked Qty	Remarks

Shipping Method: _____

Expected Delivery Date: ____/____/____

Prepared By

Approved By