

# Shipment Delivery Acknowledgment

Document No.: \_\_\_\_\_

Date: \_\_\_\_\_

Sender Name: \_\_\_\_\_

Sender Address: \_\_\_\_\_

Recipient Name: \_\_\_\_\_

Recipient Address: \_\_\_\_\_

Shipment Reference No.: \_\_\_\_\_

No.	Description	Quantity	Unit	Remarks

Date & Time of Delivery: \_\_\_\_\_

Received By (Name): \_\_\_\_\_

\_\_\_\_\_  
Sender's Signature

\_\_\_\_\_  
Recipient's Signature