

Ocean Freight Forwarding Instruction Form

Shipper Information

Company Name

Contact Person

Address

Phone

Consignee Information

Company Name

Contact Person

Address

Phone

Cargo & Shipping Details

Description of Goods

Quantity

Gross Weight

Volume (CBM)

Container Type

Number of Containers

Routing & Shipment Details

Port of Loading

Port of Destination

Final Destination

ETD (Estimated Time of Departure)

Requested Shipping Line

Freight Term

Special Instructions

Enter any special handling

Prepared By

Name

Date