

Ocean Freight Forwarding Instruction Form

Shipper Information

Company Name

Contact Person

Address

Phone

Consignee Information

Company Name

Contact Person

Address

Phone

Cargo & Shipping Details

Description of Goods

Quantity

Gross Weight

Volume (CBM)

Container Type

Number of Containers

Routing & Shipment Details

Port of Loading

Port of Destination

Final Destination

ETD (Estimated Time of Departure)

Requested Shipping Line

Freight Term

Special Instructions

Enter any special handling instructions here

Prepared By

Name

Date