

Proforma Invoice

Exporter:

(Company Name)

(Address Line 1)

(Address Line 2)

Tel: (Number)

Email: (Email)

Proforma Invoice No.: _____**Date:** ____ / ____ / ____**Reference:** _____**Consignee:**

(Consignee Name)

(Address Line 1)

(Address Line 2)

Tel: (Number)

Email: (Email)

Country of Origin: _____**Country of Destination:** _____**Currency:** _____

No.	Description of Goods	HS Code	Qty	Unit	Unit Price	Total
1	(Product Description 1)	(HS Code)	(Qty)	(Unit)	(Unit Price)	(Total)
2	(Product Description 2)	(HS Code)	(Qty)	(Unit)	(Unit Price)	(Total)
Grand Total						(Grand Total)

Terms & Conditions:

1. Payment Terms: _____
2. Delivery Terms (Incoterms): _____
3. Port of Loading: _____
4. Port of Discharge: _____
5. Validity: _____
6. Other Remarks: _____

Exporter Signature

Name:

Position:

Date:

Consignee (if applicable)

Name:

Position:

Date: