

Proforma Invoice

Exporter:

(Company Name)
(Address Line 1)
(Address Line 2)
Tel: (Number)
Email: (Email)

Proforma Invoice No.: _____

Date: ____ / ____ / ____

Reference: _____

Consignee:

(Consignee Name)
(Address Line 1)
(Address Line 2)
Tel: (Number)
Email: (Email)

Country of Origin: _____

Country of Destination: _____

Currency: _____

No.	Description of Goods	HS Code	Qty	Unit	Unit Price	Total
1	(Product Description 1)	(HS Code)	(Qty)	(Unit)	(Unit Price)	(Total)
2	(Product Description 2)	(HS Code)	(Qty)	(Unit)	(Unit Price)	(Total)
Grand Total						(Grand Total)

Terms & Conditions:

- 1. Payment Terms: _____
- 2. Delivery Terms (Incoterms): _____
- 3. Port of Loading: _____
- 4. Port of Discharge: _____
- 5. Validity: _____
- 6. Other Remarks: _____

Exporter Signature

Name:
Position:
Date:

Consignee (if applicable)

Name:
Position:
Date: