

Vacation Property Management Agreement

This Vacation Property Management Agreement ("Agreement") is made as of _____ ("Effective Date") by and between:

- **Property Owner:** _____
- **Manager:** _____

Collectively referred to as "Parties."

1. Property

The Owner appoints the Manager to manage the property located at:

2. Term

The term of this Agreement shall commence on _____ and continue until terminated by either party with written notice.

3. Manager's Duties

- Advertise and market the property for vacation rentals.
- Screen and approve guests.
- Collect and disburse rental payments.
- Coordinate cleaning and maintenance services.
- Handle guest communications and emergencies.
- Maintain proper records and provide regular reports to Owner.

4. Owner's Duties

- Maintain property in a safe and habitable condition.
- Pay for utilities, insurance, taxes, and other ownership costs.
- Provide necessary information and cooperation to Manager.

5. Management Fee

The Manager shall receive a fee of _____ % of gross rental income, payable as agreed.

6. Termination

Either Party may terminate this Agreement with _____ days written notice.

7. Miscellaneous

- This Agreement constitutes the entire understanding between the Parties.
- Any amendments must be in writing and signed by both Parties.
- This Agreement is governed by the laws of _____.

Owner Signature

Date: _____

Manager Signature

Date: _____