Delivery and Logistics Terms Sheet

Parties

Supplier:

Buyer:

Product / Goods Description

Product Name / SKU	Quantity	Unit	Specifications

Delivery Terms

- **Delivery Location:** _____
- **Delivery Date/Timeframe:** _____
- **Incoterms (if applicable):** _____
- **Partial Deliveries Allowed:** Yes / No
- **Transport Method:** _____

Logistics Information

- **Carrier:** _____
- **Tracking & Reference No.:** _____
- **Packing Requirements:** _____
- **Insurance:** Yes / No (If yes, details: _____)

Payment & Charges

- **Delivery Charges:** Included / Excluded
- **Payment Terms:** _____

Other Terms & Notes

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_____   _____
Supplier Signature / Name / Date   Buyer Signature / Name / Date