

Product Exchange Authorization Document

Document Number:

Date:

Customer Information

Name:

Contact Number:

Email Address:

Address:

Original Product Details

Product Name	Model/SKU	Quantity	Reason for Exchange

Replacement Product Details

Product Name	Model/SKU	Quantity

Authorization

Customer Signature

Date

Authorized By

Date

This document authorizes the exchange of the product(s) as described above and must be signed by both the customer and the authorized representative.