

# Return Shipment Authorization Confirmation

**Authorization Number:**

[RMA-000000]

**Date Issued:**

[YYYY-MM-DD]

**Customer Name:**

[Customer Name]

**Order Number:**

[Order #]

**Return Address:**

[Warehouse/Return Address]

## Return Items

Item Description	Quantity	SKU/ID	Reason for Return
[Item 1 Description]	[Qty]	[SKU1]	[Reason]
[Item 2 Description]	[Qty]	[SKU2]	[Reason]

## Instructions

- Securely pack the items listed above, including all original packaging and accessories.
- Clearly mark the Authorization Number (**[RMA-000000]**) on the outside of the package.
- Ship the return to the provided return address.
- Keep a record of the tracking number for your reference.

Please ensure all returns are shipped within **[#]** days of the date issued. Failure to comply with return instructions may affect eligibility for a refund or replacement.