

Material Received Confirmation Note

Document No.

Date

Distribution Center

Supplier

PO/Reference No.

Delivered By

Vehicle No.

Receiving Bay

Material Details

No.	Material Description	Material Code	Unit	Qty Received	Remarks

Remarks

Confirmation

Checked & Received By

Name & Signature

Date

Delivered By

Name & Signature

Date

Verified By (DC Supervisor)

Name & Signature

Date
