

# Same-Day Delivery Receipt

Receipt No.  
SDR-2024-001  
Date Issued  
2024-06-20  
Delivery Time  
14:36

Sender Name  
Jane Smith  
Sender Contact  
+1 555-1234

Recipient Name  
John Doe  
Recipient Contact  
+1 555-9876

Delivery Address  
1234 Main Street, Suite 5B, Cityville, CA 90001

## Delivered Items

#	Description	Qty	Unit
1	Package, Medium Box	2	pcs
2	Envelope, Documents	1	pc

Delivery Instructions  
Leave at reception if recipient is unavailable.  
Delivery Status  
Delivered

\_\_\_\_\_  
Recipient's Signature

\_\_\_\_\_  
Courier's Signature