

# Claims Statement for Faulty Goods

## Sender Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Recipient Information

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

## Claim Details

Order Number: \_\_\_\_\_

Purchase Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Product Name/Description: \_\_\_\_\_

### Description of Fault:

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## Requested Resolution

Replacement

Repair

Refund

Other: \_\_\_\_\_

## Additional Comments

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Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_