

Goods Received Note

GRN No. : GRN-2024-0001
Date : 2024-07-01
Supplier : ABC Supplies Co.
PO No. : PO-2024-1234

Delivery Note No. : DN-1456
Received By : John Doe
Department : Warehouse

No	Item Description	Item Code	Quantity Ordered	Quantity Received	Unit	Remarks
1	Notebook A4 Lined	NB-A4-01	200	200	Pcs	
2	Stapler Medium	STPL-M	50	48	Pcs	2 Damaged
3	Ballpoint Pen Blue	PEN-BLU	500	500	Pcs	

Received By

Checked By

Authorized By