

Goods Received Note

GRN No.

: GRN-2024-0001

Date

: 2024-07-01

Supplier

: ABC Supplies Co.

PO No.

: PO-2024-1234

Delivery Note No.

: DN-1456

Received By

: John Doe

Department

: Warehouse

No	Item Description	Item Code	Quantity Ordered	Quantity Received	Unit	Remarks
1	Notebook A4 Lined	NB-A4-01	200	200	Pcs	
2	Stapler Medium	STPL-M	50	48	Pcs	2 Damaged
3	Ballpoint Pen Blue	PEN-BLU	500	500	Pcs	

Received By

Checked By

Authorized By