

Supplier Material Delivery Receipt

Receipt No: _____
Date: _____ Time: _____

Supplier Name: _____ Supplier Address: _____
_____ Contact No.: _____
_____ Delivery Vehicle No.: _____

| No. | Description of Material | Material Code | Batch / Lot No. | Unit | Quantity Delivered | Remarks |
|-----|-------------------------|---------------|-----------------|------|--------------------|---------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Received At (Location): _____

Delivered By
(Supplier Representative)

Checked By
(Warehouse/Receiving Staff)

Approved By
(Authorized Signatory)

Date: Date: Date: