

Supplier Material Delivery Receipt

Receipt No:

Date:

Time:

Supplier Name:

Supplier Address:

Contact No.:

Delivery Vehicle No.:

No.	Description of Material	Material Code	Batch / Lot No.	Unit	Quantity Delivered	Remarks

Received At (Location): _____

Delivered By
(Supplier Representative)

Checked By
(Warehouse/Receiving Staff)

Approved By
(Authorized Signatory)

Date: Date: Date: