

Project Cargo Logistics Instruction Sample

Project Details

Project Name	
Reference No.	
Client	
Date	

Consignment Information

Consignor	
Consignee	
Cargo Origin	
Cargo Destination	

Cargo Description

Description	Quantity	Weight (kg)	Dimensions (LxWxH, m)	Special Handling

Transport Instructions

- Mode of Transport: _____
- Required Delivery Date: _____
- Loading Instructions: _____
- Unloading Instructions: _____
- Route/Transit Notes: _____
- Special Permits/Requirements: _____

Contact Information

Contact Name	
Phone	
Email	

Authorized By:

Name: _____

Date: _____

Received By:

Name: _____

Date: _____