

# Internal Truck Dispatch Record for Domestic Shipments

Dispatch Date

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Dispatch No.

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Prepared By

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Truck / Vehicle No.

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Driver Name

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Contact Number

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Origin

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Destination

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Estimated Departure

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Estimated Arrival

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## Shipment Details

#	Shipment/Order No.	Consignee Name	Delivery Address	Item Description	No. of Packages	Weight (kg)	Remarks

Total No. of Packages

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Total Weight (kg)

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Remarks / Instructions

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Prepared By

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Checked By

---

Driver's Signature

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Received By

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