

# Inventory Return Delivery Note

Return Note No.

\_\_\_\_\_

Date

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Reference Order No.

\_\_\_\_\_

Returned By

\_\_\_\_\_

Department

\_\_\_\_\_

Contact

\_\_\_\_\_

## Returned Items

#	Item Code	Description	Unit	Quantity Returned	Remarks
1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____

Return Reason/Notes

\_\_\_\_\_

\_\_\_\_\_

Returned By (Signature)

\_\_\_\_\_

Received By (Signature)

\_\_\_\_\_

Approved By