

Proof of Delivery (POD) Specimen

Outbound Logistics â€“ Outgoing Orders

Document No:

Date:

Customer Name

Delivery Address

Order/Reference No

Vehicle No

Driver Name

Delivery Details

Item Code	Description	Quantity	UOM	Remarks
.....
.....
.....

Notes / Exceptions (if any):

Delivered By (Name & Signature)

Date:

Received By (Customer Name & Signature)

Date: