

Motor Insurance Policy Renewal Letter

Date: _____

To,

Subject: Renewal of Motor Insurance Policy - Policy No: _____

Dear Sir/Madam,

This is to remind you that your Motor Insurance Policy (Policy No: _____) issued for your vehicle (Registration No: _____, Make/Model: _____) will expire on _____.

We request you to renew your policy before the expiry date to ensure continued coverage and protection. Kindly find the renewal premium details and instructions attached/enclosed for your reference.

Please feel free to contact us for any assistance or clarification.

Thank you for choosing our services.

Yours sincerely,

(Authorized Signatory)

(Company Name)