

ABC Insurance Company  
456 Market Street  
City, State ZIP Code  
Phone: (123) 456-7890

June 21, 2024

John Doe  
XYZ Enterprises Ltd.  
123 Business Avenue  
City, State ZIP Code

**Subject: Business Property Insurance Renewal Notice**

Dear Mr. Doe,

We are reminding you that your Business Property Insurance policy with policy number **BP-789456** is due for renewal on **July 21, 2024**.

To ensure continued coverage of your property and assets, please review your current policy documents and inform us of any changes in your business operations or property details. If there are no changes, your policy will be renewed automatically upon payment of the renewal premium.

**Renewal Premium Due:** \$2,500.00

**Renewal Date:** July 21, 2024

If you have any questions regarding your coverage or would like to discuss policy adjustments, please contact us at (123) 456-7890 or email [support@abcinsurance.com](mailto:support@abcinsurance.com).

Thank you for trusting ABC Insurance Company with your business needs.

Sincerely,  
Jane Smith  
Account Manager  
ABC Insurance Company