

Internship Employment Contract Sample

This Internship Employment Contract ("Contract") is entered into by and between:

Employer: _____

Address: _____

Intern: _____

Address: _____

Effective Date: _____

1. Internship Position

The Employer hereby agrees to engage the Intern as an **Intern** in the department of _____. The Intern agrees to perform duties as assigned by the Employer.

2. Duration

This internship will begin on _____ and will end on _____.

3. Working Hours

The Intern shall work _____ hours per week, subject to the Employer's work schedule and policies.

4. Compensation

The Intern will receive: (choose one)

- No financial compensation.
- A stipend of \$_____ per week/month.

5. Duties & Responsibilities

The Intern agrees to:

- Fulfill the assigned tasks diligently and responsibly.
- Comply with the Employer's workplace policies and procedures.
- Maintain confidentiality of any proprietary information.

6. Termination

Either party may terminate this contract with _____ days' written notice.

7. General Provisions

- This contract does not constitute an offer of employment at the end of the internship.
- Modifications must be in writing and signed by both parties.
- This contract is governed by the laws of _____.

Employer Signature

Date: _____

Intern Signature

Date: _____