

Mortgagee Assignment Letter for Policy Rights

Date: _____

To: _____

(Insurance Company Name)
(Address)

Re: Assignment of Mortgagee Rights under Policy

Policy Number: _____

Insured: _____

Property Address: _____

Dear Sir/Madam,

We hereby notify you that all rights, interests, and claims as mortgagee under the above-referenced policy are assigned and transferred from:

Previous Mortgagee: _____
Address: _____

to:

New Mortgagee: _____
Address: _____

Kindly update your records to reflect this change and acknowledge receipt of this assignment.

Sincerely,

(Authorized Representative)
(Title, Previous Mortgagee)